

# **Client Services Kit (Liability)**

### PMA's Quick Reference Guide

Overview of PMA services, from reporting claims to accessing our online resources.





### PMA Companies Client Services

### PMA IS ONE OF THE NATION'S MOST EXPERIENCED PROVIDERS OF WORKERS' COMPENSATION, OTHER CASUALTY INSURANCE, AND RISK MANAGEMENT SOLUTIONS.

We are passionate about delivering tangible value to you every day, through our service-driven culture of accountability, teamwork, and performance.

We invite you to learn more about how we help you manage and reduce your total cost of risk with these resources. The kit provides an overview of PMA services, from reporting claims to accessing our online resources.

The Client Services Kit is also available online at **pmacompanies.com** on our Client Services Overview page.

For any questions or concerns, call the PMA Customer Service Center, 1.888.476.2669.

Thanks for choosing PMA Companies.

RATED

**Top 10** Largest WC TPA in U.S.

# **PMA Quick Reference Guide**

We've provided tips for common client needs and locating resources on our website.

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### YOUR PMA ACCOUNT NUMBER:



# **Reporting Claims**

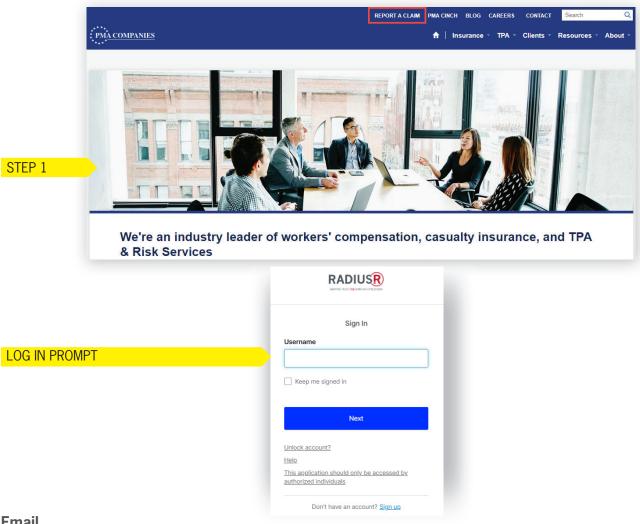
Claims can be reported in a number of ways, whichever is most convenient for your organization. Reporting online via PMA Cinch or our Report a Claim tool carry the advantages of an immediate claim number, ability to attach reference documents, and instant entry into our system for quicker claims servicing.

#### **PMA Cinch**

Registered Cinch users: Simply log in and report claims straight from the RMIS tool.

#### Online

On the pmacompanies.com homepage, click "REPORT A CLAIM" in the top navigation menu. On the Report a Claim landing page, click the "Report a Claim Online" button to log in and report your claim.



#### Email

Report claims via email using firstreport@pmagroup.com.

#### Fax

You can also fax claims to 888-329-2721.

#### Phone

A representative at our Customer Service Center can take your claim report over the phone at 888-476-2669.

## **Customer Service Center**

Several ways to contact PMA can be found by clicking on "**CONTACT**" in the top navigation menu on the homepage at **pmacompanies.com**.

PMA COMPANIES	REPORT A CLAIM PMA CINCH BLOG CAREERS CONTACT Search C
contact	
Customer Service Center   1-888-476-2669	Request more information
Report a Claim	•
Claims Questions & Medical Providers	First Name
Insurance Regions	▼
TPA & Risk Services	Last Name
Office Locations	
Office Locations Careers	Company Name
	Company Name

#### Keep the PMA Customer Service Center number nearby.

Call the Center 24/7 for claims questions, medical bill inquiries, emergencies, and other issues.

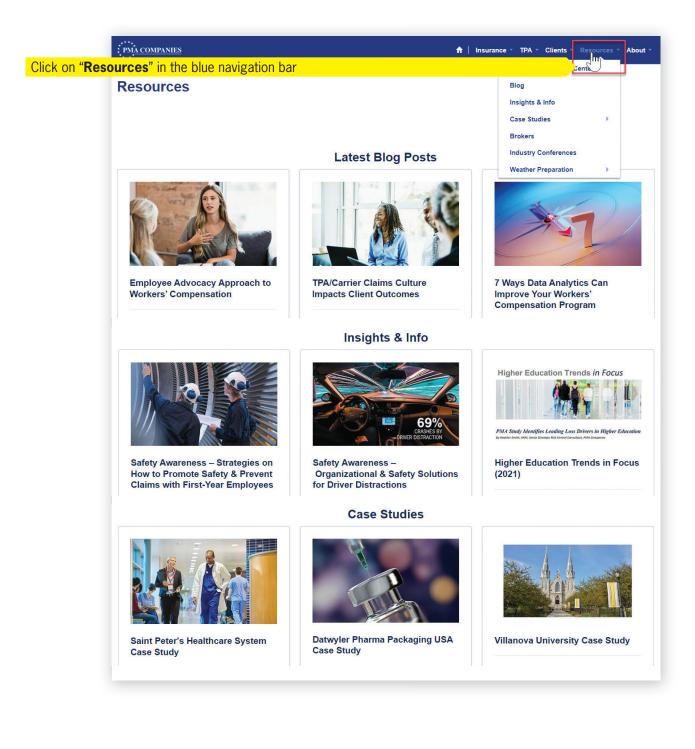
### Customer Service Center 1.888.476.2669

Claim-related correspondence can also be emailed, mailed, or faxed to one location for all lines of business. Be sure to include your PMA claim number on all mailed or faxed correspondence.

PMA Customer Service Center P.O. Box 5231 Janesville, WI 53547-5231 Fax: 1.800.432.9762 Email: claimsmail@pmagroup.com

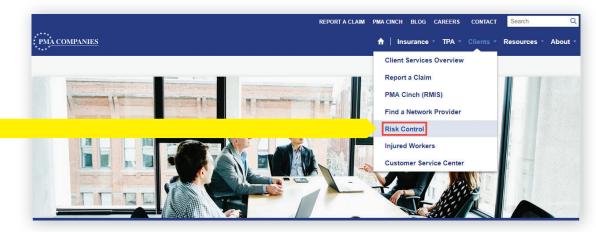
## **Informational Resources**

Visit the full **Resources** section of our website for informational resources, including blog posts and articles authored by PMA insurance and TPA professionals, brochures, and case studies.



## **Risk Control Services**

Check out **Risk Control's PMA Websource**, a safety and risk management online site for clients. You will have access to our technical bulletins, safety and health program resources (including streaming video) and our Organizational Safety Institute schedule, registration, and previously recorded client webinars.





#### **Holistic Risk Control solutions**

Risk Control Services is a strategic part of PMA Companies' integrated service approach that helps organizations manage their total cost of risk. We have a comprehensive model of services designed to improve clients' loss frequency. We help you protect your workers and reduce your loss potential by delivering practical solutions that offer a financial return on investment. Our consultants function as an extension of your team, working in a collaborative way, marked by ongoing communication and interaction with your staff.

STEP 2

STEP 1

#### PMA Websource

PMA Websource, our online safety and risk management portal, was enhanced in October 2020 for a cleaner, more intuitive user interface on desktops, laptops, and mobile devices. The portal equips users with training, resources, and research they can use to reduce injuries and loss expenses in their organizations. With PMA Websource, you're one click away from the expertise of our team of risk control professionals.

Below are brief instructions for logging in or registering to help get users up and running quickly.



Log into PMA Websourc



### **About PMA Companies (PMA)**

PMA is a trusted leader and recognized expert in providing solutions for workers' compensation, commercial auto, and general liability exposures for large employers in a variety of industries. We value consistency and collaborative long-term partnerships, and know the importance of reliability in our underwriting strategy and staff. PMA's issuing insurance companies are Pennsylvania Manufacturers' Association Insurance Company, Manufacturers Alliance Insurance Company, and Pennsylvania Manufacturers Indemnity Company.

In addition to insurance coverage, PMA provides tailored third-party claims administration and risk services through our wholly owned subsidiaries, PMA Management Corp.

Headquartered in Blue Bell, Pennsylvania, PMA is part of Old Republic International Corporation (NYSE: ORI), one of the nation's 50 largest shareholder-owned insurance businesses and a member of the Fortune 500 listing of America's largest companies.

